

PERMIT #

**VIKING VALLEY ASSOCIATION, INC.  
BUILDING PERMIT APPLICATION  
LAKE VIKING BUILDING COMMITTEE**

*Please direct questions and inquiries to [customerservice2@lakevikingmo.net](mailto:customerservice2@lakevikingmo.net)*

Applicant to complete and sign forms

1) Lot Number:  Street Address:	Date	Estimated Time of Construction Start Date:  Exterior Finish Date:			
2) Owner(s)	Mailing Address	City/State/Zip      Phone			
3) Email address					
4) Contractor (if applicable)	Contact phone number	Email			
5) Class of Work:					
	HOUSE		SHELTER		LANDSCAPE
	MANUFACTURED HOME		SCREENED SHELTER		SHORELINE
	GARAGE		STORAGE SHED		OTHER - describe
	DOCK		HANGAR		
6) All new home permits are required to obtain a 911 address by calling the 911 Administrative Office @ 660-663-4252. The 911 address must be posted on the property & provided to the Lake Viking Association Office prior to the <b>START</b> of the build process. Failure to do so will result in an infraction ticket.					
7) Septic tank and absorption systems shall meet Missouri Department of Health requirements. A copy of the approved permit is required to be submitted with the completed building permit application. Septic tank plans must show the exact location on the lot where the septic system, filter bed or laterals will be located. Please refer to paragraphs 4 & 5 under Building Restrictions in the Viking Valley Association handbook available at the office. Approved septic tank, filter bed, or laterals and discharge pipe cannot be installed closer than 50 feet from the normal shoreline of the lake.					
Application Accepted By:		Building Permit Fee: \$		Date:	
<b>The Building Permit fee must be paid at the time of application. This fee is non-refundable!</b>					
Approved For Issuance By:				Container Required: ____Yes ____NO	
Type of Construction:		Total Square Feet of Building:		# of Stories:	

\_\_\_\_\_  
Signature of Owner(s) or Authorized Agent

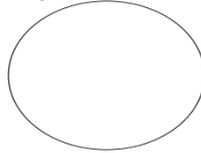
\_\_\_\_\_  
Date

**BUILDING COMMITTEE COMMENTS:**

**INSTRUCTIONS TO APPLICANT**

Show the location of the proposed construction and existing improvements. Show improvements and setback dimensions, location of water, sewer, gas and electrical service lines. Refer to the current Viking Valley Association Handbook for minimum building requirements. **Measurements from the property line to the proposed construction must be shown.**

**Indicate North (In reference to your lot)**



I/We certify that the proposed construction will conform to the dimension & uses show above and that no changes will be made without first obtaining approval.

\_\_\_\_\_  
Signature of Owner(s) or Authorized Agent

\_\_\_\_\_  
Date

**EASEMENTS**  
**As per Restrictions of Viking Valley Association**

No porch or projection of any building or septic system shall extend nearer than twenty-five (25) feet from any road right-of-way, nor nearer than ten (10) feet from the side property line; nor nearer than twenty (20) feet from the rear line of any lot; nor within fifty (50) feet from the normal water line as indicated on Plat for the Subdivision without written permission of the Association. All conditions of the Zoning Regulations of Daviess County, Missouri, if any, must be complied with provided that when and/if such Zoning Regulations impose different restrictions than this Declaration, whichever imposes the more restrictive or imposes the higher standards shall control.

It's the responsibility of the property owner to clearly and accurately define {stake} and maintain during construction the property boundaries, so the Building Committee can assure compliance to the building regulations.

The corner shore boundaries must be marked when putting in docks, and side property lines for shelters and sheds are necessary.

**A legal survey must be included with all building application for residential houses on residential lots and structures on commercial lots.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lot Owner/or Applicant

**BUILDING RULES & REGULATIONS**

All building plans must be approved by the Building Committee prior to the start of construction and must comply with the Covenants and Restrictions as well as the existing building regulations in effect at time of the building permit submission. **IF CONSTRUCTION IS STARTED BEFORE THE BUILDING COMMITTEE HAS APPROVED THE REQUEST AND ISSUED A PERMIT THE JOB IN QUESTION WILL BE STOPPED AND AN INFRACTION TICKET WILL BE ISSUED BY SAFETY PATROL. ANY UNAPPROVED CHANGE OF A BUILDING PERMIT WILL BE SUBJECT TO A TICKET AND FINE.** This is the responsibility of the property owner as well as the contractor.

## Drain Tubes

When a drainage issue requires the installation of a drain tube the following specific rules must be followed.

A Building Permit is required prior to the placement of any drainage tube that will direct water from streets and lots. The building permit will need to contain the following:

1. Documentation of the need for altering the natural water flow.
2. A staked survey marking the corners of the lot.
3. An engineer's recommendation of the proper size of tube to carry the projected water flow.
4. Contractor's name, address, and phone number.

A drainage tube may be placed in a VVA easement with proper approval. The tube must be of adequate size to handle the water flow. It must be a minimum of 18 inches below the surface. The drainage inlet must be covered with a metal mesh screen that can be cleaned.

All responsibility for a drainage tube rests with the lot owner.

1. The lot owner assumes all costs. VVA will not install private drain tubes.
2. The lot owner bears all financial responsibility for any damage to surrounding properties should the tube get plugged and cause water damage to others.

A deed restriction will be placed on the title of any lot that installs a drainage tube into a VVA easement so that any future owners of said lot will continue to bear the financial responsibility for any damages resulting from the installed tube. A deed restriction can be removed by removing the drain pipe and restoring the VVA easement.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Lot #

\_\_\_\_\_  
Lake Viking Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
City, State, Zip